Order of Matter

It sounds so cosmic. . . . basically, it means what goes where.

In the days of eBooks and LinkedIn forums, listing the Order of Matter for old-timey books on paper

seems a bit arcane. Nonetheless, here's a list of what's normally what. Keep in mind that most traditional



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FRONT MATTER

Half title (sometimes called a False Title)

publishers have their own house styles and preferences.

Ad card

Frontispiece

Title page

Copyright page

Permissions acknowledgments

Dedication

Quotation page

Preface

Foreword

Acknowledgments

Contents

List of illustrations

List of figures/maps/charts

Introduction

2nd Half Title

Note: Most (but not all) publishers in the U. S. use small roman numerals in the Front Matter. One reason for roman numbering is to give flexibility in case a book on paper isn't fitting within even printing signatures. Of course, in eBooks, pagination is academic. eBooks reflow according to the user's settings and the device.

BACK MATTER

Appendix

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About the Author

About the Type (also called a Colophon Page)

Order of Matter
provided by the firm
formerly known as
K & N Bookworks